

**TO: THE MONITORING OFFICER
(TOM CLARK, SOLICITOR TO THE COUNCIL)**

**RECORD OF ACTION TAKEN BY A CABINET MEMBER
UNDER DELEGATED POWERS**

Subject: To seek authority to continue to implement a Discretionary Business Rate Relief Scheme as announced in the 2017 Spring Budget, as well as continue to maximise the financial assistance to qualifying local businesses from these reliefs.	
Cabinet Member: Councillor Judy Llewellyn-Burke	
Has the Cabinet Member received a report prior to making the decision?	Yes
In the case of a key decision where the Cabinet Member has received a report, please state the date a copy of the report was made available to the Chair of the relevant Scrutiny Committee and placed in the public domain:	N/A
Record of decision taken: It is recommended to: <ul style="list-style-type: none"> (i) Ensure that any Business Rates Spring Budget Discretionary Relief Fund Granted by the Government for the 4 years from the 1 April 2017 is awarded to qualifying local businesses; (ii) Approve the updated Discretionary Rate Relief Fund Policy; (iii) Give delegated authority to the Head of Corporate Services to maximise for local qualifying businesses all such discretionary funding received from the Government, including relaxing the need for an application based process where appropriate. 	
Date of decision: 16 August 2018	
Statement of reasons for making the decision: This report amends the business rates discretionary relief scheme that started in 2017 to ensure that all the available funding is used in that year, and bases the scheme on a banded award to reduce the administration involved in making a percentage reduction award...	
Alternative options considered and rejected: Work so far on developing the scheme, and any review of existing schemes, has been in accordance with the criteria laid down by the Government. To not provide a scheme could lead to adverse publicity for the Council from local small businesses and ongoing challenge from the Government.	
Code of Conduct Interest of Cabinet Members? If yes, please advise on the nature and whether dispensation in place. No.	
Is the decision to be protected from call-in? (<i>i.e</i> if any delay would seriously prejudice the Council's or the public's interest) - see Scrutiny	No

Procedure Rule 14 (M)	
If so, please state:	

Signed:

Judy Hewellyn-Burke

Cabinet Member

This record must be forwarded immediately to the Monitoring Officer (TC) and copied to the relevant Cabinet Member.

For Monitoring Officer

Date of publication of Member Information Service Bulletin	tbc
Date of decision can be implemented (on the Thursday after publication of the Member Information Service Bulletin, unless already protected from call-in)	Tbc